

INFORMATION SERVICES

POLICY COMMITTEE

REPORT

January 14, 2010

Distribution List:

**Doug Curry-LES * Don Herz-Finance * Rick Hoppe-Mayor's Office
Dennis Meyer-County Budget & Fiscal * Ken Kuszak-Information Services
Terry Lowe-Information Services * Dave Mannering-LES * Craig Gifford-Information Services
Eugene Carroll-City Council * Ray Stevens-County Commissioner**

PDF Distribution List - City Council:

**Tammy Grammer, Jon Camp, Jonathan Cook, Jayne Snyder, Adam Hornung,
John Spatz, Doug Emery, Eugene Carroll**

INTER-OFFICE MEMO

TO: Information Services Policy Committee

FROM: Terry Lowe, Systems Coordinator, Information Services

DATE: January 14, 2010

SUBJECT: Monthly Report

SYSTEMS DEVELOPMENT PROJECTS

1. **InterLinc eGov**

Terry, Chris, and DeLayne Peck continue to promote the Special Needs Linc. All GPS units have been distributed to first responders. Terry has assigned Chris to work with CIC to help them with their recruiting/hiring efforts for the Internet Support Specialist position. eComment application for citizen opinions and comments on agenda items was demonstrated to the Mayor and Councilman Cook and is ready to be placed into production. The first enterprise wide application that can be launched from Exchange, (In/Out Board) will be released on February 1st.

2. **EnterpriseOne (PeopleSoft)**

We have returned to a normal support mode, as was the case last year, with only a ½ FTE commitment.(80hrs per month) We are currently averaging less then 30hrs per month for the first six months of this FY. New processor upgrade information was given to the E1 management group along with other support issues.

3. **Parks and Recreation Class Registration System**

Please see project information and related charts.

4. **Inmate Tracking and Management System**

Please review project information and related charts.

5. **Vendor Software Support/Selection**

Information Services continues to be engaged in a number of efforts to help select or do major upgrades of vendor software packages. LLCHD continues to implement the new medical records system EHS. SNBHIN, Inc., very limited participation in the selection of a new behavioral software product that will be utilized by CMHC. LFR is in the planning/implementation stages to deploy TabletPC, the replacement product of EMS Pro. Some, but limited, involvement with the Permits Plus to Accela Automation project.

PARKS & RECREATION CLASS REGISTRATION

Project Manager: Mark Wieting
Analyst: Chris Plock, Nick Wemhoff

January 14, 2010

Project Description:

This is a rewrite of the Parks and Recreation Class Registration. This currently is mainframe system which is manned by Recreation staff taking registrations from the mail or over the phone. The new system will allow for the public to register and pay for their classes themselves via the City/County web site. It will also allow staff to register persons for classes via phone or mail as is done currently. The system will monitor the registrations real time so that the maximum registrants is not exceeded. Staff will be interviewed to find any bottlenecks and areas for improvement in the registration process.

Current Events:

12/09 * No work was performed on this project as we have not received the list of persons to interview.

Future Events:

01/10 * Receive the list of interviewees, and begin the interview process. Review the current system and begin gathering requirements for the new system. Also, begin initial coding of the system.

History:

10/09 * There was a kick off meeting held to introduce the development team and the Recreation staff to be involved. A budget of 700 hours (\$50,400) and a development time frame of 6 - 9 months was disclosed. Sandy will provide to I.S. a list of staff members to begin the interview processes in November.

11/09 * No work was completed on this project as we never received the list of interviewees.

COUNTY CORRECTIONS INMATE MANAGEMENT

Project Manager: Mark Wieting

January 14, 2010

Analyst: Jim Jambor

County Corrections Project Team: Kent Griffith, Melanie Koch

Project Description:

This is a rewrite of the current Lancaster County Corrections Inmate Management System. This has been a native ADMINS system for close to 10 years. With the building of a new facility, the IMS needs to have some major enhancements, as well as be upgraded to make use of the advantages provided by a web based environment. The data will remain based in the ADMINS data structures, but all presentation will be browser based through the internet. This will allow full integration with the rest of the CJIS members while providing more capability for display of graphics and photos, as well as a more modern visual presentation.

Current Events:

12/09 * Check printing and Passdown logs were not implemented as hoped, so work continues on these projects. The project team did meet with three correctional officers to talk about the booking process and get their ideas for improvements and enhancements which were documented. Work has begun on the common routines, startup processes and the overall page design.

Future Events:

01/10 * Complete and implement the Check Printing and Passdown Log projects for the current system. Finalize the page design and begin coding on the booking process, incorporating the ideas gathered from the interviews. Perform interviews for Commissary and Cell Count.

History:

10/09 * The County Board unanimously approved the project at their staff meeting on 10/29/2009. Work is to begin immediately with a duration of 1 year and a budget of \$115,000.

11/09 * We had a kickoff meeting with Corrections staff on November 5th where the budget and time line were laid out and the Board's approval of the project was passed on. At another meeting on November 18th, we talked about looking at

other products to glean some ideas for this system. Melanie sent me some URLs of vendors and I will take a look at them. Otherwise, we will not be starting any work on this project until we finish up two other projects being worked on in the current system, Check Printing and Passdown Logs. Neither of these was included in the original estimate of the new system.